Are you a recent or soon to be college graduate looking for an opportunity in science policy or management? Apply to join the Maryland Sea Grant (MDSG) team as a Science Management and Policy Intern. This one to two year internship will offer experience working with an environmental focused university organization dedicated to research, education, and outreach. This position will provide fundamental training for interns to transition to graduate school or the private, non-profit, or governmental sectors. As part of the internship, you will be expected to complete 2-3 special projects, participate in several professional development trainings, and contribute to the administration of our main office.

Maryland Sea Grant (www.mdsg.umd.edu), located in College Park, is a federal-state partnership that supports scientific research, education, and outreach focused on restoring and preserving the Chesapeake Bay and Maryland’s coastal bays and watershed resources. We serve as a bridge between scientific expertise and the needs of people who manage, conserve, enjoy, and make their living from the Chesapeake Bay, America’s largest and most productive estuary.

Potential special projects and responsibilities may include:

**Education**: Working with MDSG Assistant Director for Education on projects related to K-12 education in Maryland schools that employ project-based learning through the use of curriculum related to aquaculture, aquatic ecology, and water quality and pollution. The project will involve both field experiences and data management on the MDSG website used to connect school partners and provide instructional strategies for schools. It may also involve working directly with teachers and schools who partner with the Assistant Director for Education.

**Extension**: Working with the Maryland Regional Watershed Restoration Specialists on education and outreach efforts for watershed restoration. Working to expand the nascent legal outreach program.

**Outreach**: Working with the MDSG Communications office on science communications efforts, including blogs, website and social media, photo archiving, and developing materials for Congress. The intern may also visit Capitol Hill with the Director to experience legislative outreach.

**Administration**: Working with the MDSG Director and Administration office on various projects, including external communication; generating and researching reports; project file management; scheduling; oversight and management of meetings, conferences, and events; record keeping; and office reception.

**Research**: Working with the MDSG Research office, the intern will support grant requests management, workshop and meeting planning, and the NSF funded Research Experience for Undergraduates program. The intern will also be exposed to the cutting edge research funded by Maryland Sea Grant and environmental organizations throughout the state of Maryland.

The intern will have a direct mentor/supervisor at the Maryland Sea Grant office to help guide them through learning the various duties, as well as several other mentors for the various projects throughout their internship. There may also be other special project opportunities outside of those discussed above, pending intern and mentor availability.
Preferred Qualifications and Skills:
• Bachelor’s degree in natural, social, or environmental sciences or policy
• Computer and internet skills, including excel, word, Google suite, and internet searching skills
• Ability to communicate effectively over the phone and in person
• A positive attitude towards all projects and tasks
• Willingness to tackle new challenges
• Open to learning
• Problem solving skills
• Ability to work in a team and as an individual
• Organized and detail-oriented
• Strong interest in Maryland Sea Grant’s mission

This internship term will be for one year with the option to renew for a second year. The internship is a full-time, 40 hours per week, Contractual Contingent 2 position at Maryland Sea Grant’s office in College Park, Maryland. The intern will be paid an annual salary of $34,000 as well as benefits including health insurance, tuition remission, and generous leave.

To apply, please send your application as one PDF document to employment@mdsg.umd.edu by Friday, March 27, 2020. The application should include:
• A 750-word personal and career goal statement which describes what you will bring to the internship and how this internship will help you achieve your long-term career goals,
• Please answer the following, keeping your answer to 200 words or less per response:
  ○ In your opinion, what are the top three major environmental threats facing the Chesapeake Bay?
  ○ Maryland Sea Grant funds a variety of research throughout the Chesapeake Bay. Peruse our website and let us know which research project in the last ten years interests you the most and why.
• A resume
• An undergraduate transcript (released to student acceptable), and
• A list of three references.

As increasing diversity, equity, and inclusion in coastal and marine science research is an important programmatic priority for MDSG, we especially encourage applications from students from underrepresented racial and ethnic groups, individuals with disabilities, individuals from minority serving institutions, and individuals from economically or educationally disadvantaged backgrounds that have inhibited their ability to pursue a career in STEM.

UMCES, a research institution, is comprised of four laboratories, the Integration and Application Network, and Maryland Sea Grant, which are located in different regions throughout the state. More about UMCES can be found at https://www.umces.edu/our-locations, Maryland Sea Grant (https://www.mdsg.umd.edu), a state-federal partnership, supports scientific research, education, and outreach focused on restoring and preserving the Chesapeake and coastal bays and Maryland’s coastal and watershed resources.